

Approved For Release 2009/05/13 : CIA-RDP87-00352R000100210005-0

TRANSMITTAL SLIP		DATE
TO: EO/OL		
ROOM NO.	BUILDING	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

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HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION, OL
WEEKLY REPORT PERIOD ENDING 26 SEPTEMBER 1984


I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

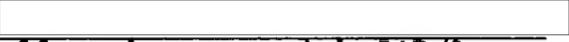
NO ✓ a. Quality of Life: Forty nature photographs in color have been received for placement in the ladies' lounges of Headquarters. Installation is two thirds complete. Work is to be completed by 28 September 1984.


AC b. Language Loft: Removal of systems furniture from the balcony of the South Cafeteria, Headquarters is scheduled for Friday and Saturday, 28-29 September 1984. Some components will be tagged and held for recreation of classrooms in GJ68 and the remainder will be stored at the depot.

for restoration
STAT c. DCI Portrait Restoration: The portraits of former DCIs Smith and Helms were delivered to  conservator, on 21 September 1984. ✓

15 d. Training: Two representatives of the Architectural Design Staff (ADS) spent the week of 16 September 1984, in training on the Intergraph Computer Aided Drafting and Design System (CADDs) in preparation for a preliminary project to learn and utilize the architectural and space planning capabilities of the system.

15 e. Relocations: Drawings for the relocation of the Self Study Center and the Language Labs are in the Engineering and Construction Branch (E&CB), HOME/OL for engineering review.

f. Construction Drawings 

15  An ADS staff member met with IAD/Logs to finalize the layout of GG27, Headquarters, based on a new Table of Organization. Construction drawings have been started.

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g. Renovations:

15 ✓
5E Corridor: Demolition continues as space becomes available. We have been advised that the space identified as Phases Three and Five will not be available until 1 November 1984, and the space identified as Phases Two and Four will not be available until 1 December 1984. Due to this delay, filler jobs are being sought in order to keep the contractor on site and avoid demobilization.

16 ✓
Room 1H39, Headquarters: The contractor, West Group, Inc., has been asked to submit a proposal to renovate Room 1H39, Headquarters, by 24 September 1984. This work will serve as a filler while awaiting the 5E Corridor to become vacant. A contractor representative walked through the space on 21 September 1984, to ascertain the extent of the job.

17 ✓
Northside Utility Line Project: The remaining construction tie-in work in the new Northside chilled water lines was completed by the contractor the week of 17 September 1984. In order to prevent an adverse thermal shock to the Headquarters chilled water system, one inch isolation valve bypass lines on the new lines were opened and water circulated through the new lines over the weekend of 22-23 September 1984.

18 ✓
The Northside chilled water lines were activated and operated in parallel with the existing Southside lines on 24 September 1984. The existing Southside chilled water lines are scheduled to be deactivated on 25 September 1984, placing the Headquarters Building entirely on the Northside lines.

19 ✓
The new Northside chilled water lines are scheduled to be operational for a 30 day trial period before the New Building Project Office (NBPO) allows the new building contractor to remove the existing Southside chilled water lines.

20 ✓
Security Duty Office: A 35 percent review package for the Office of Security Duty Office renovation, Room 1E20, Headquarters, is scheduled for submission by DICON on 25 September 1984. It is contemplated that the final design package for this project will be complete by the end of October 1984.

21 ✓
h. Office of Data Processing (ODP), DDA, Computer Center Expansion: Bids were opened on Thursday, 20 September 1984, for the 2,000 square foot expansion of the ODP computer center

in Room GC57. The low bid of \$135,000 was submitted by BCM, Inc. Nine bids were received and were in a range from the low bid to \$213,000.

AC-1
i. New Air Compressors - Printing and Photography (P&P) Building: Bids were opened on 20 September 1984, for the project to install a new oil-free air compressor in the P&P Building. CPM Construction, Inc. submitted the low bid of \$96,852. Six bids were received in a range from the low bid to \$125,000.

j. Allied Eastern States Maintenance Corporation
(Allied):

This past weekend Allied accomplished the following:

1. Stripped and applied a sealer to both the North and South loading docks.
2. Stripped and applied wax to the GA, GB, GD and part of the GE corridors.

Effective 24 September 1984, Allied has taken over custodial responsibility of all offices on the seventh floor. Due to the occupants of these areas the follow schedule applies:

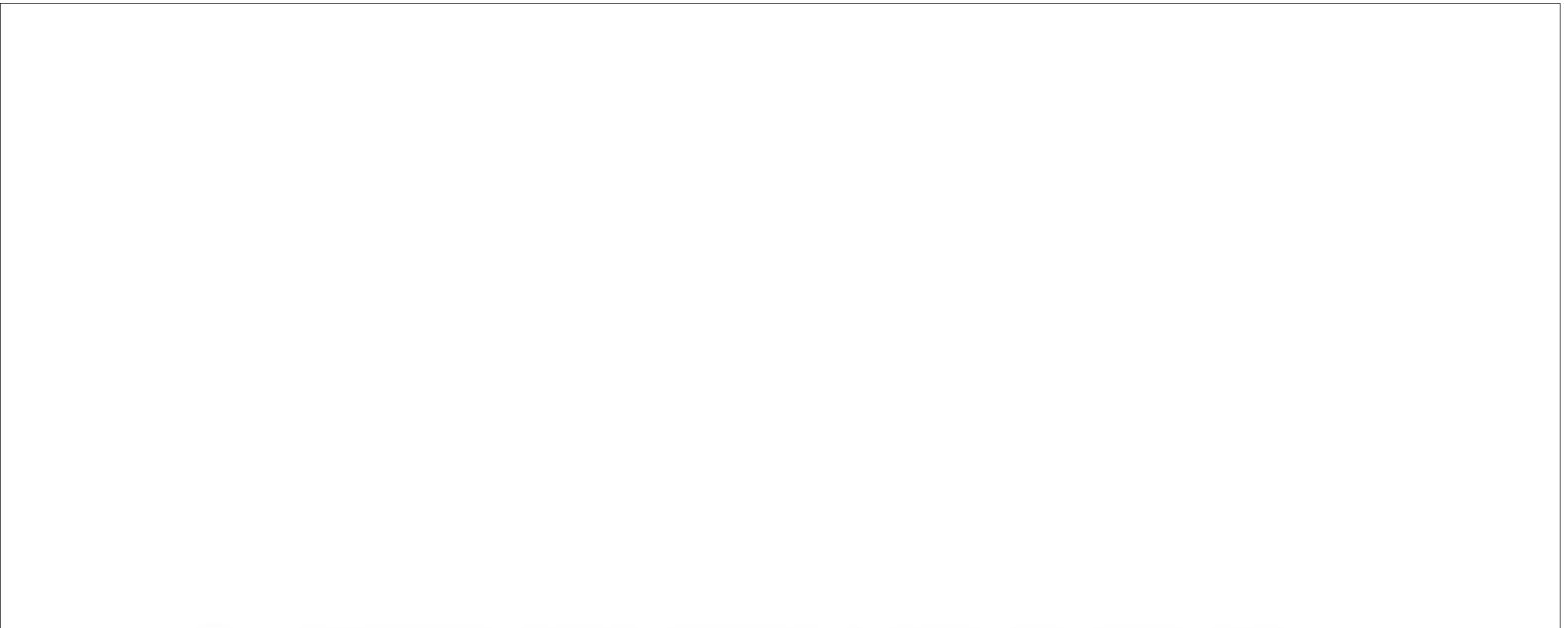
1. Vaulted areas are cleaned in the afternoon.
2. Certain other non-vaulted areas are cleaned after 1700.
3. The DCI, DDCI, DDI, DDA and DDO offices are done after 2000. ✓

As part of a general housecleaning and to finalize our relationship with GSA, over 500 open work orders have been closed out.

N-1
k. Carpet Tiles Installation: From 14-18 September 1984, the carpet contractor repaired carpet throughout Headquarters Building.

On 19 September 1984, Building Services Section (BSS), HOME/OL, installed 200 square feet of carpet in Room 2C42 Headquarters, and the Exercise Room, BC48, Headquarters.

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III. Significant Events Anticipated During the Coming Week:

No significant events anticipated at this time.

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Chief
Headquarters Operations, Maintenance
and Engineering Division, OL